

OPEN TENDER FOR

Tender No. 10/2023-24/AHV

VARIOUS MINOR WORKS WITHIN AIZAWL & KOLASIB DISTRICTS



**Department of Animal Husbandry & Veterinary
Government of Mizoram**

TABLE OF CONTENT

Sl. No.	Title	Page No.
A	LETTER OF INVITATION	1
B	INSTRUCTION TO BIDDERS	2 - 3
C	TERMS OF REFERENCE	4 - 7
1	Aims and Objectives	4
2	Eligibility & Pre-Qualification Criteria	4
3	Tender Amount	4
4	Web-page of Tender	4
5	Project Location	4
6	Publication of Tender	5
7	Scope of Works	5
8	Bid Currency	5
9	Bid Security	5
10	Forfeiture of BID Security	6
11	Right to Accept or Reject any or all Bids	6
12	Performance Security	6 - 7
13	Schedule for Completion of Works	7
14	Support or Inputs to be provided to the Bidders by the Department	7
15	Final Output Required of the Contractor	8
D	BID EVALUATION CRITERIA	9 - 11
1	Opening and Evaluation of Technical Bids	9
2	Opening and Evaluation of Financial Bids	9 - 10
3	Selection	10
4	Award of Contract	10
5	Termination of Contract	11
6	Force Majeure	11
Table 1	Technical Evaluation Criteria	12
Form A	Qualification Information	13 - 15
Form B	Form of Technical Bid	16
Form C	Form of Financial Bid	17
Form E	Affidavit	18
Annexure - I	Departmental Reserved Price of Works under the project	19



Directorate of Animal Husbandry & Veterinary

Khatla Bungkawn Road

Ph: 0389 - 2334451 / 2333514

EPABX : 0389 - 2334395

Fax: 0389 - 2333234

Email : directorvetymiz@gmail.com

A. LETTER OF INVITATION

The Director, Animal Husbandry & Veterinary Department, Mizoram, Aizawl on behalf of the Governor of Mizoram invites OPEN TENDER [Tender No.10/2023-24/AHV] in a two bid system [Technical bid & Financial bid in two separate sealed envelopes [kept together in one large sealed envelope] for different works involved in the project titled “**Various Minor Works Within Aizawl & Kolasib Districts**”.

The Tender documents containing the details of information to bidders, terms of reference, bid evaluation criteria, formats for technical and financial proposals etc will be available for purchase on **Dt. 20th December, 2023 (Wednesday)** from Planning & Monitoring Section, Directorate of AH&Vety Department, Khatla, Aizawl during Office working hours. The Cost of Tender No.9/2023-24/AHV document is **Rs. 1,500.00** (Rupees One Thousand Five Hundred) only.

Bid documents maybe submitted to sealed tender box at the office chamber of the Director, Animal Husbandry & Veterinary, Khatla, Aizawl latest by **10th January, 2024 (Wednesday), 12:00 noon** in sealed envelope in prescribed format containing earnest money (refundable) i.e., 2% of the estimated cost in a technical bid envelope only by way of Demand Draft/ Bankers Cheque in favour of **Director, Animal Husbandry & Veterinary Department, Govt. of Mizoram**, payable at Aizawl. All the critical dates are mentioned below. Queries if any, may be referred in writing to the below mentioned address or telephone number 9436151944 or Email: drdingtea@gmail.com.

Critical Dates

Tender publishing date	20.12.2023
Last date of Bid submission	10.1.2024
Technical Bid opening date	10.1.2024
Financial Bid opening date	15.1.2024

(Dr. C. LALRINTLUANGA)

Director

Animal Husbandry & Veterinary Department
Government of Mizoram

B. INSTRUCTION TO BIDDERS

1. Abbreviation used in this documents are:
 - AHVD = Animal Husbandry & Veterinary Department
 - EMD = Earnest Money Deposit
2. Bidders are advised to study this Tender document carefully before participating. It shall be deemed that submission of bid by the Bidder has been done after their careful study and examination of the Tender documents with full understanding to its implications. Any lack of information shall not in any way relieve the bidders of his responsibility to fulfil his obligations under the Bid.
3. Bidder shall bear all costs associated with the preparation and submission of the Bid including surveys (if required), and AHVD will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
4. Bidder is expected to examine all instructions, forms, terms, specifications, and other information in the Tender document. Failure to furnish all information required by the Tender document or to submit a Bid not substantially responsive to the Tender document in every respect will be at Bidder's risk and may result in the rejection of its Bid.
5. The bid prepared by the bidder, as well as all correspondence and documents relating to the Bid exchanged between the bidder and the AHVD, shall be in English. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation by AHVD certified / approved translator of the relevant pages in English. For the purposes of interpretation of the bid, the translation shall govern. Information supplied in another language without proper translation shall be rejected.
6. The bidders should submit bid documents in a sealed tender box kept at the office chamber of Director, Animal Husbandry & Veterinary, Khatla, Mizoram.
7. The Technical Bid Envelope shall be superscripted as **“Various Minor Works Within Aizawl & Kolasib Districts – Technical Bid”** Envelope No. 1 along with Name and Address of the bidder at the bottom right corner.

Failure to do so shall be subjected to rejection of the bid.

8. The Technical Bid should be accompanied by Bid security/ EMD i.e., **2%** of the estimated value of all the items together i.e., total tender amount only by way of Demand Draft/Bankers Cheque in favour of **Director, Animal Husbandry & Veterinary Department, Govt. of Mizoram, payable at Aizawl.**
9. The financial bid envelope i.e., Envelope No. 2 which shall be superscripted as “**Various Minor Works Within Aizawl & Kolasib Districts – Financial Bid**” along with Name and Address of the bidder at the bottom right corner. Failure to do so shall be subjected to rejection of the bid.
10. At any time prior to the deadline (or as extended by AHVD) for submission of bids, AHVD, for any reason, whether at its own initiative or in response to clarifications requested by prospective bidder may modify the Tender document by issuing amendment(s).
11. All bidders will be notified of the amendment(s) by publishing on the websites, and these will be binding on them.
12. In order to allow bidders a reasonable time to take the amendment(s) into account in preparing their bids, AHVD, at its discretion, may extend the deadline for the submission of bids.
13. The bid shall remain **valid for 180 days** from the date of Technical Bid Opening being specified. Bidder should ensure that in all circumstances, its Bid fulfils the validity condition. Any bid valid for a shorter period shall be rejected as non-responsive.
14. In exceptional circumstances, AHVD may solicit bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing or by Fax. Bid Security shall also be suitably extended. A bidder granting the request is neither required nor permitted to modify the bid.
15. Late bids i.e. bids received after the specified date and time of receipt should not be considered.

C. TERMS OF REFERENCE

The Animal Husbandry & Veterinary Department delivers two main services viz animal health services and production enhancement. The two sector are inter-related and needs to be balanced. The department from time to time utilized fund available for establishment of veterinary institutions, however the demand is far to be met. Due to the recurring outbreaks of animal diseases such as PRRS, CSF and the introduction of the new lethal disease 'African Swine Fever Disease' possesses a serious threat to the farmers economy.

1. Objectives:

- (ii) Improvement of administration and better quality of Veterinary Service
- (iii) Fostering Veterinary Service Resilience
- (iv) Introduction of scientific rearing system of livestock and poultry.
- (v) Larger extension outreach and better delivery of services.
- (vi) Improvement in prevention and control animal disease outbreaks.

2. Eligibility & Pre-Qualification Criteria

- (i) The bidder may be a construction firm empanelled by Finance Department, Govt. of Mizoram having office within Aizawl.
- (ii) The bidder should have GST Registration, PAN Card, Voter's ID/ AADHAR Card. In case of company/firm a Registration certificate is required.
- (iii) The applicant should not have incurred loss in any of the last three financial years
- (iv) The bidder should not have been blacklisted by any Central / State Government PSU or any other Govt. bodies.

3. Total Tender Amount: Rs. 44.50 (Rupees Forty Four Lakh Fifty Thousand) only.

4. Web-page of Tender : www.ahvety.mizoram.gov.in

5. Project Location : Aizawl District - Tlungvel; Kolasib District - Lungdai, Kawnpui-III, Vairengte-II, Thingdawl, Hortoki, Bukpui, Saiphai.

6. Publication of Tender : Through Information & Public Relation Department, Govt. of Mizoram, www.ahvety.mizoram.gov.in and Notice Board of Directorate, AH&Vety., Khatla, Aizawl.

7. Scope of Works (Refer Annexure I):

- (i) Construction of Rural Animal Health Centre(RAHC)
- (ii) Renovation/Repair of VFA quarters
- (iii) Renovation/Repair of IV Grade quarters
- (iv) Renovation/Repair of RAHC
- (v) Renovation/Repair of Vety. Dispensary
- (vi) Renovation of Calf Shed

8. Bid Currency : Prices for services offered shall be quoted in Indian National Rupees (INR) only.

9. Bid Security:

- (i) All BIDDER's shall deposit, as part of its Bid, an Earnest Money amounting Rs.89,000.00 (Rupees Eighty Nine Thousand) only as mentioned earlier (refer to page 3).
- (ii) The Bid Security shall be in Indian Rupees and shall be in the form of Demand Draft/Bankers Cheque in favour of Director, Animal Husbandry & Veterinary Department, Govt. of Mizoram, payable at Aizawl, and shall be valid for at least **180 days**.
- (iii) Unsuccessful bidder's Bid security will be discharged or returned within **sixty (60) days** after the expiration of the period of Bid validity prescribed.

10. Forfeiture of BID Security:

The Bid security may be forfeited either in full or in part, at the discretion of AHVD, on account of one or more of the following reasons:

- (i) If the bidder withdraws his Bid during the period of Bid validity specified by him on the Bid Letter Form;
- (ii) If the bidder fails to co-operate in the Bid evaluation process
- (iii) If the bid or its submission is not in conformity with the instruction mentioned herein
- (iv) If the bidder violates any of the provisions of the terms and conditions of the tender
- (v) In case, a successful bidder fails to (a) accept award of work, (b) sign the Contract Agreement with AHVD, within the stipulated time after acceptance of communication on placement of award, (c) furnish performance security, (d) fails to sign the Contract Agreement in time, (e) or the bidder violates any of such important conditions of this tender document or indulges in any such activities as would jeopardize the interest of AHVD in timely finalization of this tender. The decision of AHVD regarding forfeiture of bid security shall be final and shall not be called upon question under any circumstances. A default of such type or nature may involve black-listing of the bidder by AHVD/Govt. of Mizoram.

11. Right to Accept or Reject any or all bids:

The Procuring Authority reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to obtaining the recommendation of concerned Advisory Board, without thereby incurring any liability to the bidders.

12. Performance Security:

- (i) Performance security acts as a safeguard against unsatisfactory performance or violation of contract agreement by the supplier/contractor of the contract. It shall be solicited from successful bidders.
- (ii) The amount of performance security shall be **10% of the amount of work order.**

- (iii) Performance security should be deposited **within 21 days** from the date of issue of Letter of Acceptance.
- (iv) Performance security shall be furnished in Bankers's Cheque or Bank guarantee or Fixed Deposit Receipt of a scheduled bank.
- (v) Performance security shall remain valid for a period of 60 days beyond the date of completion of all contract obligations of the contractor including warranty obligations - maintenance period/defect liability period.

13. Schedule for Completion of works:

- (i) The Contractor will start the works within 15 Days from the date of signing an agreement, failing which the contract is liable to be cancelled by the Procuring Authority.
- (ii) The works should be completed in 6 Months from the date of signing the Agreement. In exceptional circumstances, the time period stated in this clause may be extended in written by mutual consent of both the Employer and the Contractor.
- (iii) If any damage shall happen to the work while in progress from any cause or if any defect shrinkage or other faults appear in the work within 3 months after completion, the contractor shall make the same good at his own expense or forfeit the **Performance Security deposit (10%) deducted at the time of billing**. The Performance Security deposited will be released after 90 days after payment of bill.
- (iv) No Subletting of work shall be permitted without prior information to the Authorities.

14. Supports or Inputs to be provided to the bidders by the Department:

- (i) The AHVD will provide engineer drawing and estimates to the bidders.
- (ii) The AHVD will also provide technical guidance if and when required.

15. Final outputs required of the contractor:

- (i) The project activities and the expenditure thereon will be at the responsibility of the contractor. The contractor will arrange and pay for machineries, equipment, manpower, slips, etc. and submit periodical reports on Plan of action to the Department.
- (ii) The contractor should enclose a certificate of group insurance scheme or equivalent to a minimum of ten (10) employees (labourers) within 15 days after issue of work orders without fail.

D. BID EVALUATION PROCESS

The Departmental Bid Evaluation Committee will open and evaluate the Technical bid and the Financial Bid at the place and time mentioned at important information sheet. During the Bid opening, the interested bidders (one representative) are allowed to participate.

The evaluation and award of contract shall be as a package of all work items together.

1. Opening and Evaluation of Technical Bids

The Bid Evaluation Committee would evaluate the technical bids. BIDDERS should be ready to reply to all the queries raised by the technical evaluation committee. The primary function of clarifications in the evaluation process is to clarify ambiguities and uncertainties arising out of the evaluation of the bid documents. To facilitate the Technical Bid evaluation, the technical criteria laid down along with the assigned weights have been presented in *Table 1*.

Bidders securing a minimum of 50% marks in the technical evaluation will only be considered for further financial bid evaluation. Bids which don't secure the minimum specified technical score will be considered technically non-responsive and hence debarred from being considered from financial evaluation.

2. Opening and Evaluation of Financial Bids

The Financial Bids of technically qualified bidders (i.e. above 50 marks) will be opened on the prescribed date in the presence of bidder representatives.

The financial scores will be calculated as

$$\mathbf{F_n = F_{min} / F_b * 100}$$

where,

F_n = Normalized financial score of the bidder under consideration

F_b = Evaluated cost for the bidder under consideration

F_{min} = Minimum evaluated cost by any bidder

- The bid price should **not be lower than 5%** of the Departmental reserved price (Annexure - I).
- Any conditional bid would be rejected.
- **Errors & Rectification:** Arithmetical errors will be rectified on the following basis: “If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail”.
- If there is no price quoted for certain material or service, the bid shall be declared as disqualified.

3. Selection

- Least Cost System (LCS) will be used for final evaluation. There is no weightage for Technical score in the final evaluation and the responsive technically qualified proposal with the lowest evaluated cost shall be selected.
- In the event that there are 2 or more bidders having the same value in the financial bid, the bidder securing the highest technical score will be adjudicated as the “**Best responsive bid**” for award of the contract.
- AHVD reserves the right to negotiate with the Bidder whose proposal has been ranked first on the basis of best value.

4. Award of Contract:

Based on the Evaluation, The Departmental Purchase Advisory Board will select the successful bidder. Then, the AHVD will award the contract to successful BIDDER whose bid has been determined to be responsive and has been determined to be most competitive and thus selected. Award of contract shall be for all items together as a package.

5. Termination of Contract:

Upon finding the performance of the contractor unsatisfactory, the AHVD shall have the right to terminate the work order and the contract agreement at any point of time.

6. Force Majeure

Any circumstances beyond the control of the selected firms/ agency/ partner or Government Department as the case may be which cannot be foreseen and which substantially affect the performance shall be dealt with conducive atmosphere.

Any legal dispute litigation arising out of the terms, the Court of Law at Aizawl shall have the Jurisdiction to adjudicate the same.

Table 1. Technical Evaluation Criteria

Sl. No.	Criteria	Requirements	Max Marks Obtainable
COMPANY PROFILE and EXPERIENCE			
1	Registered Office in Aizawl	Yes = 10 marks No = 0 mark	10
2	Firm having more than 5 years of experience	Yes = 10 marks No = 0 mark	10
3	Total value of Works performed in the last five years (immediately preceding the financial year in which bids are received)	Above Rs. 800 lakh = 30 marks Rs.500 - Rs. 800 lakh = 20 marks Less than Rs. 500 lakh = 10 marks	30
4	Proposed work method and schedule	Excellent = 20 Very Good = 15 Good = 10 Fair = 5 Poor/Nil = 0	20
	Qualification of key personnel for the assignment	Master degree = 10 marks Bachelor degree = 8 marks Diploma certificate = 5 marks	10
5	The Bidder should have average annual turnover of not less than INR 2 crores during last three financial years (F.Y.2020-21, 2021-22 and 2022-23) respectively.	Yes = 10 No = 0	10
6	Avg. Net Profit figure for last three years	30 lakh and above = 10 marks	10
TOTAL MARKS OBTAINABLE=			100

Form-A QUALIFICATION INFORMATION

(See Rule 37(1)(c))

This Section contains all the criteria that the Employer shall use to evaluate Bids and qualify Bidders.

The information to be filled in by the Bidder in the following pages will be used for purposes of Qualification. This information will not be incorporated in the contract.

1. Qualification Information of the Bidder:

- b) Constitution or Legal status of Bidder : [Attach copy]
- c) Place of Registration :
- d) Principal place of business :

1.2 Total value of Works performed in the last five year (immediately preceding the financial year in which bids are received):

Year	Description of work	Nodal Officer	Value (Rs. in lakh)
20__ to 20__			
20__ to 20__			
20__ to 20__			
20__ to 20__			
20__ to 20__			

1.3 Experience in works of similar nature of Work performed as prime contractor:, work performed in the past as a nominated sub-contractor will also be considered provided the Sub-Contract involved execution of all main items of work described in the Bid Document, provided further that all other qualification criteria are satisfied (in the same name) on works of similar nature over the last five years (immediately preceding the financial year in which Bids are received).

Project name	Name of Employer*	Description of work	Contract No	Value of Contract (Rs in Lakh)	Date of issue of work order	Stipulated period of completion	Actual date of completion*	Remarks explaining reasons for delay & work completed

* Attach certificates from the Engineer-in-Charge

1.4. **Financial reports for the last three years:** balance sheets, profit and loss statements, auditors Reports, etc. List them below and attach copies

Financial Information	Historical information for the last 5 years from to				
	Yr1	Yr2	Yr3	Avg	Avg.ratio
Information from Balance sheet					
Total assets					
Total liabilities					
Net worth					
Current asset					
Current liabilities					
Information from income statement					
Total revenue					
Profit before taxes					

1.5 Name, address and telephone, telex and fax numbers of the Bidders' bankers who may references if contacted by the Employer.

SI. No	Name of Bank	Address	Contact Phones/ Telex/fax	Remarks

1.6 Information on litigation history in which the Bidder is involved

Other Parties	Employer	Cause of dispute	Amount involved	Remarks (present status)

1.8 Proposed work method and schedule. The Bidder should attach descriptions, drawings and charts as necessary to comply with the requirements of Bidding Documents.

- i. Site Organisation
- ii. Method Statement
- iii. Mobilisation Schedule
- iv. Construction Schedule
- v. Contractor's Equipment
- vi. Personnel
- vii. Others

Form-B

FORM OF TECHNICAL BID

Name of Work: _____

Bid No: _____

To

_____ [Employer]
_____ [Address]

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Document, including Addenda.
2. We offer to execute the Works described above and remedy any defects therein in conformity with the Conditions of Contract including Special Conditions, Specifications, Drawings, Bill of Quantities.
3. We undertake, if our Bid is accepted, to commence the work as stipulated in this Contract, and to complete the whole work comprised in the Contract within the time stated in the Contract Document.
4. We agree to abide by this Bid for the period of__ days from the date fixed for receiving the same, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
5. We undertake that unless and until a formal Agreement is prepared and executed, this Bid, together with your written notification of Letter of Acceptance shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any tender you may receive.
7. I/We do hereby submit our Technical Bid, complete with all the required information as stipulated in your Bidding Documents.

Signature of authorized signatory.....

Name..... .

Title

Date

Form-C

FORM OF FINANCIAL BID

Name of Work: _____

Bid No: _____

To

_____ [Employer]

_____ [Address]

Sir,

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Document including Addenda.
2. We offer to execute the Works described above and remedy any defects therein in conformity with the Conditions of Contract including Additional Conditions and Special Conditions, Specifications, Drawings, Bill of Quantities accompanying this Bid for a sum of Rs. ____ (Rupees _____) only.
3. We undertake to abide by the Final Sum coming out of the correction of arithmetical errors as indicated in the General Conditions of Contract.
4. We also undertake, if our Bid is accepted, to commence the work within the period as indicated in the Contract Document and to complete the whole work comprised in the Contract within the time stated in the Contract Document.
5. We agree to abide by this Bid for the period of _____ days from the date fixed for receiving the same, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
6. We undertake that unless and until a formal Agreement is prepared and executed, this Bid, together with your written notification of Letter of Acceptance shall constitute a binding contract between us.
7. We understand that you are not bound to accept the lowest or any tender you may receive.
8. I/We do hereby submit our Financial Bid, complete with all the required information as stipulated in your Bidding Documents.

Signature of authorized signatory.....

Name.....

Title.....

Date.....

Form – E

AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certify that neither our firm M/S _____ has abandoned any works in India nor any contract awarded to us have been rescinded during the last five years prior to the date of this Bid.
3. The undersigned hereby authorize and request any Bank, person, firm or corporation to furnish pertinent information deemed necessary and required by the Department to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understand and agree that further information may be requested and agrees to furnish any such information at the request of the Department

(Signature of Authorised Signatory of the Firm)_____

Name of the signatory_____.

Title of the signatory_____.

Date _____.

**Departmental Reserved Price of Works under the Project
“Augmentation & Upgradation of A.H.&Vety. Farm Complex, Mampui”**

Phase	Infrastructure	No. of Unit	Estimated Amount
1	Construction of RAHC, Tlungvel	1	₹ 30,00,000.00
2	Renovation/Repair of VFA Quarters at Lungdai	1	₹ 1,50,000.00
3	Renovation/Repair of VFA Quarters at Kawnpui-III	1	₹ 1,50,000.00
4	Renovation/Repair of IV Grade Quarters at Vairengte-II	1	₹ 1,50,000.00
5	Renovation/Repair of VFA Quarters at Thingdawl	1	₹ 1,50,000.00
6	Renovation/Repair of RAHC at Hortoki	1	₹ 1,50,000.00
7	Renovation/Repair of Veterinary Dispensary at Bukpui	1	₹ 2,00,000.00
8	Renovation of Calf Shed, Calf Rearing Farm at Thingdawl	1	₹ 5,00,000.00
TOTAL			₹ 44,50,000.00

(Rupees Forty Four Lakh Fifty Thousand) only