

TENDER DOCUMENT FOR

Tender No.1/2023- DTE (AH&V)/LH

:Dated 27th Sept 2023

SUPPLY OF EQUIPMENTS FOR COLD CHAIN UNDER NADCP



ANIMAL HUSBANDRY & VETERINARY. GOVERNMENT OF MIZORAM

Khatla Bungkawn Road, Aizawl, Mizoram-796001

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SCHEDULE OF TENDER

1. Name of inviting authority : Director, Animal Husbandry & Veterinary, Govt. of Mizoram
2. Name of work : Supply of equipment for cold chain under NADCP.
3. Completion period : 60 days from date of issue of Supply order.
4. Deadline for receiving bids : 17th Oct 2023
5. Date, Time & Place for opening of Bids. : 18th Oct 2023 at Directorate Committee Room, AH & Vety, Khatla.
6. Earnest Money : Rs 1.20 lakh. (Rupees One lakh and Twenty Thousand) Only
7. Bid Validity : 60 days from opening of Technical bid.
8. Type of tender : Two Bid System.
9. Tender Fee : Rs 1500 (Rupees One Thousand Five Hundred)Only

Tender No.1/2023- DTE (AH&V)/LH

:Dated 27th Sept 2023

No.B.13016/4/2020-DTE (AH&V)/LH
GOVERNMENT OF MIZORAM
DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY
AIZAWL : MIZORAM

Dated Aizawl, the 27th Sept 2023

NOTICE INVITING TENDERS

Sealed Tenders are hereby invited on behalf of the Governor of Mizoram from reputed and bonafide Manufacturers or their Authorized Dealers for **supply of equipments for cold chain under NADCP.**

Detailed documents can be obtained from Livestock Health Section, Directorate, Animal Husbandry & veterinary, Khatla, Aizawl on any working day from 29th Sept 2023 to 17th Oct 2023 during office hours. The bid document may also be downloaded from the Department website <https://ahvety.mizoram.gov.in> with a demand draft in favour of Director, Animal Husbandry & Veterinary, Govt of Mizoram.


(Dr LALRINPUII SAILO)

Director
Animal Husbandry & Veterinary
Mizoram

INSTRUCTIONS TO BIDDERS (ITB)

1. GENERAL INSTRUCTIONS:

- i. The bidders are required to go through the tender document thoroughly and to ensure compliance of all the instructions herein. Non-compliance of the instructions contained in this document may disqualify the bidders from the tender process.
- ii. Tender should be submitted in one big sealed envelope duly superscribed on the cover with **"Supply of Equipments for Cold Chain under NADCP"** and addressed to:


Director

Animal Husbandry & Veterinary
Khatla: Aizawl

- iii. The sealed envelope should contain 3 sealed envelopes marked **A, B, & C** as prescribed below:
 - a. **Envelope A** containing duly filled up and signed Application form as per the proforma, given at **Annexure-1** enclosing valid up-to-date Tax clearance certificate, duly attested Photostat copies of valid GST registration and PAN certificate and Tender fee receipt of Rs. 1500/- as well as Earnest Money Deposit (EMD) of Rs. 1,20,000/-, in the form of Demand Draft in favour of Director, Animal Husbandry & Veterinary, Govt. of Mizoram.

- b. **Envelope B** containing the Technical Bid along with the supporting documents (Annexure 2&3)
 - c. **Envelope C** containing the Financial Bid (Annexure 4) along with supporting documents.
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- iv. Bidders may submit tender through registered post or by dropping in the Tender Box, placed at the office of Livestock Health Section, Directorate of Animal Husbandry & Veterinary, Khatla, Aizawl. Tenders not in proper sealed cover or received telegraphically/E-mail/Fax will not be entertained
 - v. The Bid shall be treated as a 2 Bid System. The Technical Bid will be considered for applicants whose Tender Fee, Earnest Money Deposit (EMD) and other documents enclosed with Application form (Annexure-1) are found in order. The bid shall be opened on 18th Oct 2023 at 1:00 P.M. at the Directorate Committee Room, A.H & Vety, Khatla in presence of the bidders or their representatives who desire to be present.
 - vi. Tender Fee is non-refundable.
 - vii. The bid and all the related correspondences and documents must be written in English Language.
 - viii. Bids which do not fulfill all the criteria prescribed in the ITB shall be rejected summarily.
 - ix. All pages of the tender should be signed, stamped and dated. Corrections if any, should be made clear without overwriting and should be initialed. Note that the tender document is subjected to verification with the original document and if any discrepancy is found, the tender would be rejected.

2. LIST OF EQUIPMENTS WITH ITEM CODE & QUANTITY

Sl. No.	Item Code	Name of Equipment/Instrument	Qty	Specification
1.	01	Backup Stand by Refrigeration Unit for Cold Room (Blue Star)	1	Pg-21
2.	02	Portable Vaccine Transport Carrier (Blue Star)	24	Pg-21
3.	03	Refrigerator (Single Door)	65	Pg-21
4.	04	Ice line Refrigerator	1	Pg-21

3. QUALIFICATION OF A BIDDER

- i. A bidder must be the owner of a reliable company or its authorised dealers/distributors/suppliers dealing with the items for which bid is submitted.
- ii. All Bidders should submit the following information and documents along with their bids:
 - a. GST Registration Certificate for tenderer firm.
 - b. Photocopy of dealership Certificate/Authorisation letter
 - c. The Samples or brochures/catalogue should be submitted along with the tender.

4. BID PRICE

- i. The contract shall be for a period of 60 days from the date of issue of supply order.
- ii. All duties, taxes, royalties and other levies payable by the bidder under the contract, or for any other cause, shall be included in the rates, prices, and total bid price submitted by the bidder.
- iii. The rates and prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment.
- iv. All rates/prices quoted should be FOR destination.

5. EARNEST MONEY

- i. The bidder shall furnish, as part of the bid, Earnest Money of Rs 1,20,000 (Rupees One lakh and Twenty Thousand) Only the form of **Demand Draft** in favour of the Director of Animal Husbandry & Veterinary, Govt of Mizoram. The Demand Draft shall be payable at Aizawl and valid for at least 3 months.
- ii. Earnest Money Deposit in respect of the unsuccessful bidder will be released after selection is finalized. Selected Firm must supply the materials within the specified time, failing which the Earnest money will be forfeited along with cancellation of supply order. EMD shall be returned without any interest within one month of the successful installation and commissioning of the supplied items.
- iii. The Earnest Money of successful bidder may be used as part of Performance Security.
- iv. The Earnest Money Deposit shall be forfeited
 - d. In case a bidder withdraws its bids after opening of Technical Bid and before the expiry of the validity period of the Bid.
 - e. If bidder fails to deposit performance security within specified period as per intimation/ request from the Department.
 - f. If the bidder fails to execute the agreement within specified time as intimated/ requested.

6. TECHNICAL BID:

- i. Technical bid should be submitted using prescribed Bid Format (Technical Bid) enclosed **Annexure 2**.
- ii. Details of firm/company along with copy of registrations must be enclosed. In case of authorized dealers/distributor/supplier, certificate in prescribed format enclosed **(Annexure 3)** from Original Equipment Manufacturers (OEM), on the same should be enclosed for participation in the said tender. Other documents such as performance certificates from clients, experiences, list of users etc., if any, may be enclosed.
Note: Original Certificates should be produced at the time of opening of the tenders, if demanded
- iii. It must be kept in mind that merely copying the specifications in the tender or merely stating 'specifications as per Tender document' shall not be entertained. The product specifications must be supported by the printed technical leaflet/literature of the quoted model of the item and list of users.
- iv. **Installation and Commissioning:** The delivery, installation and commissioning of the instruments is the entire responsibility of the supplier. The items should be delivered to the Director, Animal Husbandry & Veterinary, Khatla, Aizawl, Mizoram-796001. Installation should be completed within next 60 days of receiving of items by the procuring authority. The installation and commissioning should be free of cost. Otherwise the warranty period will be extended proportionally.
- v. **After sale service:**
After sales service is most important and taken into consideration for evaluating and comparing bids. After sales service/maintenance capability, mitigation of

risks or breakdown and replacement capability and nearest sales and support service centres and their plan to address issues about services, maintaining minimum service inventory etc. offered by the manufacturing company must be submitted by the Bidder.

vi. **Warranty:**

Warranty period for instrument quoted should be indicated which should not be less than twelve months from the date of successful commissioning of the instrument. During the warranty period, replacement of any part of equipment's or rectification of defects of works will be free of cost.

7. FINANCIAL BID:

- i. Price bid should be submitted using prescribed Bid Format (Financial Bid) enclosed at **Annexure-4 and prices** should be clearly quoted in terms of **Indian Rupees**, in figures as well as in words.
- ii. The prices must be quoted item-wise, that is, basic price, taxes, duties, installation, packing, freight and other charges.
- iii. The quoted price should be F.O.R Mizoram.
- iv. The quoted rates must be valid for 60 days from the date of submission of the tender.

8. BID OPENING

- i. The envelope containing the Technical Bid received within the stipulated time will be opened in the presence of the Bidders/Bidders' representatives who chose to attend at the time, date and place and time mentioned.
- ii. The Bidders' names and such other details as the Department may consider appropriate, including availability of Earnest Money, documents enclosed and their validity shall be announced at the time of opening.
- iii. Evaluation of Bids with respect to Bid Security, Qualification information and other information shall be taken up immediately.

- iv. The Undersigned is not bound to accept the lowest rate or any of the tenders and reserved the rights to accept or reject any tender without assigning any reason thereof. A combination of cost and Quality will be considered for evaluation.

9. PERFORMANCE SECURITY

- i. Successful bidder will have to deposit 3% of the total bid/contract value as performance security in the form of Bank Guarantee/ Demand Draft in favour of Director, Animal Husbandry & Veterinary, Government of Mizoram payable at Aizawl before award of the work. The performance security will be refunded only after the expiry of the contract as specified in the bid document/agreement.
- ii. The performance security deposit shall be forfeited in case any terms and conditions of the contract/agreement, etc. are infringed or the bidder fails to complete the supply in time.

10. PAYMENT:

Full payment will be released after complete installation and commissioning of the instruments, to be certified by Director, Animal Husbandry & Veterinary, Mizoram on submission of bills in duplicates. There shall be no advance payment and no such request shall be entertained.

11. OTHER TERMS & CONDITIONS

- i. The Animal Husbandry & Veterinary, Government of Mizoram reserves the right to postpone or cancel the bid, and the bidders will have to abide by such decision to postpone or cancel the bid process.

- ii. Quotation may be submitted on the printed letter head of the bidder.
- iii. If the supplied item is found defective or unsatisfactory or fall short of the specifications in the purchase order, the same will be replaced at the supplier's risk and cost. No freight and other charges for replacement will be paid by the Board.
- iv. The Department has the power to revoke the supply order for unsatisfactory performance or for any other reason any time during the contract.

12. SCORING SYSTEM

A combination of quality and cost based system will be utilized for scoring. The Department is not obligated to accept the lowest cost offered.

Sl No	Criteria	Scoring
1	Complete documents as per Annexure.	10
2	Past experiences	20
3	After sales services	10
4	Delivery lead time and installation	10
5	Price quoted	20
6	Balance sheet with minimum of 2:1 current ratio	10
7	Provision for user training	10
8	Quality and Reliability of the brand.	10
	Total	100

TENDER FORMATS

<i>Sl. No.</i>	<i>Format</i>	<i>Annexure No.</i>	<i>Page No.</i>
1.	APPLICATION FORMAT	Annexure-1	14
2.	TECHNICAL BID FORMAT	Annexure-2	15
3.	MANUFACTURER'S AUTHORIZATION LETTER FORMAT	Annexure-3	17
4.	FINANCIAL BID FORMAT	Annexure-4	18

ANNEXURE-1

APPLICATION FORMAT

(To be filled by the Bidder)

1. Name and full address of the Bidder with contact No & email .:
2. State whether the bidder is Manufacturer/Supplier/Distributor/Dealer :
3. Registration No. of the Firm :
4. PAN :
5. GST Registration No. :
6. Validity of Tender:
7. Balance sheet of firm:
8. Whether the Tender documents are accepted in full? (Yes/No):
9. Details of the Tender Fee and EMD:
 - i. Tender Fee of Rs.1,500- (Non-refundable) : D.D. No.....dtissued byBank.
 - ii. Tender Fee of Rs 1500 (Non -refundable) by cash: Receipt No: _____
 - iii. EMD of RS. 1,20,000/- (refundable) : D.D. No.....dtissue by Bank
10. Enclosures:
 - i. Attested copy of PAN Card (Yes/No) :
 - ii. Attested copy of GST Registration(Yes/No):

Name of the authorized signatory of the
Bidder: Signature & Seal :

Place & Date:

ANNEXURE-2

TECHNICAL BID FORMAT

(To be filled by the Bidder)

The Director
Animal Husbandry & Veterinary Dept.
Govt. of Mizoram

Sir

Having thoroughly examined tender documents pertaining to the Tender invited by you for supply of equipments for cold chain under NADCP and inacceptance of all the terms and conditions stipulated therein:

We, the undersigned, do offer to supply and installas per your requirement.
We enclose herewith the specifications and other details of the item offered by us.

We agree to hold this offer for a period of 60 days from the date of submission of tender.

We undertake that if our bid is accepted, the items quoted by us will conform to the specifications and shall be delivered and installed within the stipulated period.

We undertake that this bid, together with your written acceptance thereof in your Notification of Award shall constitute a binding contract between us.

We also understand that you are not bound to accept the lowest rate offered.

Following are also enclosed as part of the Bid:

- i. Details of the company/manufacturer with copy of Registration Certificate
/Authorisation Letter from manufacturer on their letter head in case of authorised distributors/dealers
- ii. Note on details of After Sales Service offered and warranty period.
- iii. Copy of printed technical leaflet/literature of the quoted model of the item in support the specifications quoted
- iv. Performance certificate and work executed in relation to the scope of current tender.

Yours faithfully

Name, signature and seal of the Bidder
Address
Telephon

SPECIFICATIONS AND OTHER DETAILS OF THE ITEM QUOTED

Sl No	Criteria	Backup stand by Refrigeration unit for cold room (Blue Star)	Portable Vaccine Transport Carrier (20 litres Blue star)	Refrigerator (183 litres)	Ice Line Refrigerator
1	Specification as per Tender requirement				
2	Specification offered by the Bidder (supported with documents)				
3	Deviations of the offered specification from that of the Tender, if any.				
4	Whether Documents is enclosed in support of specification (Yes/No)				
5	Work Completion time.				
6	After sales service available at Aizawl (yes/No)				
7	Whether local office is available for easy access and communication.				
8	Provision for user Training.				
9	Any additional information relating to the bid proposal.				

Name, Signature & Seal of the bidder

ANNEXURE-3
MANUFACTURER'S AUTHORIZATION LETTER
FORMAT
(On Company's Letter Head)

Ref. No.....Date:

To,

The Director
Animal Husbandry & Veterinary
Govt. of Mizoram

Sub. : Tender for supply of equipments for Cold Chain under NADCP

Ref.: Your Tender No.....

Sir,

With reference to your Tender No.....dt.....inviting tender for supply of equipments for cold chain under NADCP, we, _____, who are established and reputed manufacturers of _____, having factory at _____ hereby authorize M/s. _____ (name & address of distributor/agent) to bid, negotiate and conclude the order with you for the goods manufactured by us. We shall remain responsible for the tender/Agreement negotiated by M/s. _____ jointly and severally. We hereby extend our full guarantee and warranty as per the terms and conditions of tender for the goods offered for supply against this invitation for bid by the above supplier.

Yours faithfully,

[Name & Signature] for and on behalf of M/s. _____
[Name of manufacturer]

ANNEXURE-4

FINANCIAL BID FORMAT

(To be filled by the Bidder)

Dated.....

Tender No.....

To,

The Director
Animal Husbandry & Veterinary
Govt of Mizoram

Sir,

Having examined the bidding documents and having submitted the technical unpriced bid for the same:

We, the undersigned, hereby submit, as enclosed herewith the priced bid against the said equipments/instruments quoted, in conformity with the said bidding documents.

We hereby offer to supply the Goods/Services at the prices and rates mentioned against each item in the following table.

We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in the schedule of requirement and that we shall perform all the incidental services.

The prices quoted are inclusive of all charges net F.O.R Mizoram.

Yours faithfully

Name, Signature and Seal
Address
Ph No:
Email

PRICE SCHEDULE

Sl. No.	Item Code	Name of equipment/instrument	Make/brand of the item with Model No.	Basic Unit Price	Taxes and duties, as applicable	Delivery and Other Charges, if any	Total Price (all inclusive)
1	2	3	4	5	6	7	8
1.							
2.							
3.							
4.							

Name of the authorized signatory
of the Bidder: Signature & Seal :
Place & Date:

ANNEXURE -5

LETTER OF ACCEPTANCE

Date: _____

To
(Name of the Contractor)
(Address of the Contractor)

This is to notify you that the Animal Husbandry & Veterinary Dept, Government of Mizoram has accepted your Bid dated _____ for supply of _____ for the contract price of Rs _____ (Rupees _____) Only.

(List of items with quantities and rates)

You are hereby requested to furnish Performance Security for an amount of Rs _____ within 10 days of the receipt of this letter of acceptance and sign the contract, failing which, action as per ITB will be taken.

Yours faithfully

Signature

Name & Designation

Name of Department

DETAILED SPECIFICATION OF EQUIPMENTS

Backup Stand by Refrigeration Unit for Cold Room

Item Code : 01
capacity : 1200 cubit ft capacity
Company : BlueStar

Portable Vaccine Transport Carrier.

Item Code : 02
Company : Blue Star
Model : AXR 20
TemperatureRange : -20 to + 10
Display : Digital
Size : 630X364X350 mm
Voltage : DC 12V/24 V

Refrigerator

Item Code : 03
Type : Single Door
Capacity : 183 litres

Ice line Refrigerator

Item Code : 04
Company : Blue Star
Capacity : 300 litres
Model : YC-275-EW